

March 10, 2026

The Colona District Library Board met with Clark, Hughes, Kirkbride, Koska, Massarolo, Rieger, White, and Director Hoste physically present.

The regular meeting was called to order at 6:30 p.m. at the Colona District Library by Hughes.

There were no visitors.

The January 13, 2026 meeting minutes were reviewed. It was noted under Further Business on the third and fourth line there was an additional "It is". These two words were deleted. The minutes were approved by consensus with the change. The minutes from the special meeting of February 10, 2026 were reviewed and approved by consensus.

The Treasurer's reports for January and February were reviewed. In January it was reported the annual insurance, annual fee for OverDrive and the annual liability insurance were paid. Supplies such as t-shirts, bags, poster paper, etc. for programs from December to February were paid from the Special programs fund. In February the annual fees for magazines and The Dispatch were paid from the adult circulating material fund. We received a refund from the workers' compensation insurance. A new printer was purchased from the special reserve expense fund. We are 66% of the way through the budget year. Rieger reviewed the statements and there were no issues. The treasurer's reports for January and February were approved by consensus.

Hoste presented the Youth Services reports for January and February. The upcoming and past programs were listed as well as the displays which were done. Work is being done for the Summer Reading program. Storytime attendance for January was 74 and for February was 62.

Hoste presented the Director's reports for January and February. She stated what the future programs would be. The new printer was installed on February 9<sup>th</sup>. There was discussion on the new ADA laws. Our library must be compliant by April 2027. Hoste stated the web page is compliant except for the documents which need to be updated.

The youth services and director's reports were approved by consensus

Old Business – None.

New Business – New Board Member – Jordan Kirkbride was introduced and welcomed as the new board member. All the necessary paperwork has been completed.

Review Investment Policy – Koska reviewed the Investment policy. She had two minor changes in sections C & D under Guidelines. The Investment policy was approved with those changes.

Review Meeting Calendar – Hoste presented the updated Meeting Dates for 2026-2027. The Meeting Dates were approved.

Review Strategic Plan – The Strategic Plan 2024-2029 was reviewed and discussed. Hoste was asked if there was any participation in the 1,000 Books before Kindergarten program. She stated one child has completed the program and others are still working on it. There were no changes to the Strategic Plan. The Strategic Plan was accepted.

FOIA Officers – Hoste reported she and Decker were the FOIA officers. Both have completed the annual training. She was asked if there had been any freedom of information requests lately. Hoste stated there had not been any requests lately.

Mowing Options – Hoste reported the person previously doing the mowing has retired. She obtained bids from three companies. The bids were reviewed and discussed. It was noted the contracts were for one year. Clark made a motion to accept the bid from C&J Landscaping. Rieger seconded the motion. A roll call was made and all present were in favor. The motion passed.

Further Business – Trustee Self-Evaluation – The Trustee self-evaluation was reviewed and discussed. There were no further changes. It was recommended to have each Board member complete the Trustee self-evaluation and bring it to the May meeting. The Trustee Self-Evaluation was approved.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

Next Board Meeting – May 12, 2026 at 6:30 p.m.