

August 11, 2026

The Colona District Library Board met with Clark, Goodnenow, Kirkbride, Koska, Massarolo, White, and Director Hoste physically present. Hughes was absent.

The Budget and Appropriation Public Hearing was called to order at 6:30 p.m. at the Colona District Library by White. There were no visitors. The Public Hearing was adjourned at 6:40 p.m.

The regular meeting was called to order at 6:40 p.m. at the Colona District Library by White.

No visitors were present.

The June 9, 2026 meeting minutes were reviewed. The minutes were approved by consensus.

The Treasurer's reports for June and July were reviewed. It was noted the amount from Dollar General grant should be an expense and not listed as income in June and July. The building expenses in June were for the mud jacking and repair of a toilet. The officers and directors' liability insurance was an annual payment. In July the first installments of the corporate revenue and levy revenue were received. The circulating material – adult expenses included annual payment for the website and apps as well as the Mango program which is a program with different languages. Koska will review the bank and credit card statements in the future. The June and July Treasurer's reports were approved by consensus.

Hoste presented the Youth Services' report. The Summer Reading program was a success. The programs, attendance at each program as well as the prizes and winners were reviewed. The after-school program will start on August 19th. Story time resumed on August 6th.

Hoste presented the Director's report. Hoste reported she attended a delegate meeting in Coal Valley. There was a presentation on the Illinois Reliable Information Sources database project. This is the EBSCO database that is free to Illinois libraries. A board member recommended some demos be done at future board meetings about the databases. She reviewed the upcoming programs for August and September. A blood drive will be held on August 12th with 14 people signed up. She is continuing to work on the website to make it ADA compliant. She received the Per Capita grant letter with the amount the library will receive. This will be used to pay the PrairieCat membership. Hoste reported there were 61 library patrons who have downloaded and logged into the mobile app since October. M&S Mud Jacking Services fixed the concrete pad on June 19th. PUG day is virtual this year. Hoste presented the list of classes offered this year. Most of the classes will be recorded for staff to watch at their convenience. Hoste is considering attending the ILA annual conference in Peoria.

The Youth Services and Director's reports were approved by consensus.

Old Business – None.

New Business – Accept and Adopt Budget and Appropriation Ordinance 26-02 – This was reviewed and discussed. There were a couple of corrections which were made. Kirkbride made a motion to accept and adopt the Budget and Appropriation Ordinance 26-02 with the corrections. Koska seconded it. A roll call was made and all present were in favor. The motion passed.

Publish Annual Financial Statement – Hoste presented the annual financial statement for publication. This was reviewed and discussed. It was noted this is due in September. It was also noted that some numbers were not matching and further review and corrections needed to be made. Koska stated she would review with Hoste to be sure everything was correct and matched. Koska made a motion to publish the annual financial statement in accordance with the law when the balances are equal. Clark seconded the motion. All were in favor and the motion passed.

Chief Financial Officer's Report – The Chief Financial Officer's report for fiscal year 7/1/26 to 6/30/27 was reviewed and discussed. Signatures will be obtained and filed with the County Clerk.

Approve IPLAR Report – Hoste completed the Illinois Public Library Annual Report for 2026. White and Kirkbride reviewed the completed report. A copy was distributed to all present. Goodenow made a motion to accept the IPLAR report for 2026. Clark seconded the motion. All present were in favor and the motion passed.

IHMVCU 10-month CD matures September 13 – Discussion was held on how to reinvest this CD. Koska made a motion to reinvest the CD maturing to a CD with the best rate at the time of maturity. Kirkbride seconded the motion. A roll call was made and all present were in favor. The motion passed.

Review Public Comment Policy – Massarolo and Hoste reviewed the Public Comment policy. Some changes were noted. After review and discussion, it was recommended to make some more changes. Massarolo and Hoste will continue to work on the Public Comment policy and bring it back to the next meeting.

Assign Spending Policy and Fiduciary Responsibilities – Clark will review the Spending policy and Fiduciary Responsibilities for the October meeting.

Assign Filming and Photography Policy – White will review the Filming and Photography policy for the October meeting.

Further Business – It was questioned if the library had any artificial intelligence policies. Hoste stated not yet. She is waiting for PrairieCat and RAILS to develop some.

It was questioned if people could sign up for library cards from the website. Hoste stated no because you have to show proof of residency in order to obtain a library card.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

The next regular meeting will be October 13, 2026 at 6:30 p.m.